

TRAINING
SERVICES REQUEST (TSR)

SAP Org. Code Date

Important Note: The TSR should be signed by the Proponent (Saudi Aramco Department Head). In addition, it should be stamped by the contractor company.

CONTRACTOR COMPANY INFORMATION

Name of Contractor	Vendor No.	Saudi Aramco Contract No.	Contact Person
Telephone	Fax	E-Mail	

PROPONENT INFORMATION

Name	Telephone	E-Mail
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REQUIRED TRAINING/CERTIFICATION

Course Title			
Location	Date Requested	Number of Participants	Course Duration

PARTICIPANT'S FULL NAME	EMPLOYEE ID#	NATIONALITY	ID EXPIRATION DATE

Saudi Aramco Dept. Head Name:	Job Title:	Signature:
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Contractor Company Stamp
